

FILED FOR RECORD
IN MY OFFICE
AT 9:15 O'CLOCK A M. _____

OCT 18 2022

BOBBIE DAVIS
COUNTY CLERK, PANOLA COUNTY, TEXAS
BY B. Davis DEPUTY

State of Texas
County of Panola

On this 13th day of September, 2022, the Commissioners' Court of Panola County, Texas met in a regular meeting of the Court at 1:30 PM in the Commissioners' Courtroom of said County with the following members of the Court present:

David L. Anderson	County Judge
Billy Alexander	Commissioner, Precinct #1
David A. Cole	Commissioner, Precinct #2
Craig M. Lawless	Commissioner, Precinct #3
Dale LaGrone	Commissioner, Precinct #4

Also attending was Vicki Heinkel, Administrative Assistant to the County Judge/County Commissioners' Coordinator. Attached to and made a part of these minutes is a list of other attendees and the office or organization that each represent. The following proceedings were held at this meeting:

PRAYER: County Judge David L. Anderson gave the prayer.

OPEN MEETING:

1. **CITIZEN COMMENTS:**

Keri Vance, Executive Director of Panola County Chamber of Commerce, informed those present of upcoming events in Panola County.

2. **COMMISSIONERS' REPORTS:**

There were no Commissioners' Reports.

3. **COUNTY JUDGE'S REPORT:**

Judge Anderson welcomed Carthage High School government students and instructor in attendance.

4. **CONSENT ITEMS:**

PERSONNEL

- a. To record an increase in salary to \$17.65 per hour for Kaylee Sparks, Communications Officer with the Panola County Sheriff's Department effective August 27, 2022.
- b. To record an increase in salary to \$15.60 per hour for Candace Pinke, Deputy Clerk with the Panola County Tax Assessor's Office effective September 12, 2022.
- c. To record the separation of Bobby Henley as a Temporary Operator with the Panola County Road and Bridge Department, Precinct #3 effective September 1, 2022 at 5:00 PM.
- d. To record separation of Rodney Cole as an Operator with the Panola County Road and Bridge Department, Precinct #3 effective September 6, 2022 at 5:00 PM.
- e. To record the resignation of Chris Williams as a Detention Officer with the Panola County Sheriff's Department effective September 9, 2022.
- f. To record the resignation of Holden Ritter as a Detention Officer with the Panola County Sheriff's Department effective September 23, 2022.
- g. To record the employment of Jeffery McAndrews as a Detention Officer with the Panola County Sheriff's Department effective September 10, 2022 at the rate of \$16.66 per hour.

ROAD & BRIDGE

- a. To authorize the County Auditor to advertise for sealed bids for road oil (cracked fuel oil); corrugated steel pipe culverts; polyethylene corrugated culverts; gravel; used railroad tank cars/flat cars; concrete iron ore; crushed limestone; pug milling; diesel/gasoline; and asphalt. Bids to be opened at a regular session of Commissioners' Court scheduled for October 11, 2022 at 1:30 PM. Specifications available in the County Judge's Office, 110 S. Sycamore, Room 216-A, Carthage, Texas and at the County Warehouse, 1121 E. Sabine, Carthage, Texas.
- b. To approve and record a request by Comstock Resources, Inc. to place 10" lay flat temporary water lines within the rights-of-way of Panola County Roads #311 and #3122.
- c. To approve and record a request by Atmos Energy Corp. to place 36" steel lines within the rights-of-way of Panola County Roads #264, #2641, #265 (2), #3062 and #3063.

MISCELLANEOUS

- a. To approve minutes of Commissioners' Court meetings held during the month of August, 2022.
- b. To record Panola County Tax Assessor/Collector's Vehicle Inventory Tax Interest Fund Budget for Fiscal Year 2023.
- c. To record Fiscal Year 2023 Compensation Orders for County Auditor, Assistant County Auditors and Panola County 123rd District Court Reporter; and record Oath of Office forms for County Auditor and Assistant County Auditors.
- d. To approve and record 2022 Budget Amendment No. 19.
- e. To approve and record Panola County Investment Report for 2nd Quarter Fiscal Year 2022.
- f. To ratify and record the TxDOT Number M2319CART Grant for the Routine Airport Maintenance Program between the County of Panola and the Texas Department of Transportation.
- g. To approve and record the addition of Section 5.08 to the Panola County Employee Handbook.
- h. To record the August 2022 Treasurers Report.
- i. To record the August 2022 Fund Balance Report.

REQUESTS FOR CONFERENCE ATTENDANCE

- a. To approve and record a Request for Attendance at a Conference form(s) for the following Panola County elected official(s)/employee(s): Panola County Elections Administrator Loretta Mason; Panola County Clerk Bobbie Davis; Panola County District Clerk Lindsey Smith; and Panola County Justice of the Peace, Precincts #1 and #4 Larry Fields.

Commissioner Craig M. Lawless moved and Commissioner Dale LaGrone seconded the motion to approve the Consent Items. The motion carried unanimously.

A COPY OF EACH LETTER, AMENDMENT, REQUEST, AND/OR BOND IS ATTACHED TO AND MADE A PART OF THE MINUTES.

5. Commissioner Billy Alexander moved and Commissioner David A. Cole seconded the motion to approve payment of current Panola County bills as prepared and submitted by the County Auditor. The motion carried unanimously. SEE PAYMENT REGISTER ATTACHED.
6. Commissioner David A. Cole moved and Commissioner Dale LaGrone seconded the motion to approve payment of Panola County payroll as prepared and submitted by the County Treasurer. The motion carried unanimously. SEE PAYROLL DISTRIBUTION REGISTER ATTACHED.
7. Commissioner Craig M. Lawless moved and Commissioner Billy Alexander seconded the motion to award the purchase of items of food for the Panola County Detention Center to the lowest and best food vendors, Sysco and Flowers Foods, upon recommendation of Lt. Tina McMullen. The motion carried unanimously. SEE INFORMATION ATTACHED.
8. Commissioner Dale LaGrone moved and Commissioner Craig M. Lawless seconded the motion to approve a SAVNS Maintenance Grant Contract #C-00353 between the Office of the Attorney General and Panola County. The motion carried unanimously. SEE INFORMATION ATTACHED.
9. Commissioner Dale LaGrone moved and Commissioner Billy Alexander seconded the motion to approve a proposal from Scott-Merriman for preservation and digitization of probate and final estate minute books in the County Clerk's Office, to be paid from the County Clerk's Records Preservation Fund, 2023 Budget. The motion carried unanimously. SEE INFORMATION ATTACHED.
10. Commissioner Dale LaGrone moved and Commissioner Craig M. Lawless seconded the motion to cancel a Lease Agreement with Johnny Wayne Harrison for dirt and clay for Precincts #3 and #4; and authorize the County Judge to send a 30-day notice to Mr. Harrison regarding cancellation. The motion carried unanimously. SEE CANCELLATION LETTER AND ORIGINAL LEASE AGREEMENT ATTACHED.
11. Commissioner Craig M. Lawless moved and Commissioner Billy Alexander seconded the motion to authorize the County Judge to publish notice of a public hearing for September 27, 2022 at 1:30 PM to lower the speed limit on County Road #306 to 30 MPH (amended in the motion) pursuant to Section 251.152 of the VTCA Transportation Code. The motion carried unanimously. SEE NOTICE AND REQUESTS ATTACHED.

The meeting adjourned.

Dated this 13th day of September, 2022.



David L. Anderson, County Judge

10-11-22

Date

State of Texas
County of Panola

I, Bobbie Davis, County Clerk, attest that the foregoing is a true and accurate accounting of the Commissioners Court's authorized proceedings for September 13, 2022.



Bobbie Davis, County Clerk



10/11/2022

Date